

**AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
NOVEMBER 24, 2003
5:30 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

A. Regular meeting held November 10, 2003

2. PRESENTATIONS:

A. Service awards to Pete Brown for thirty-five years in the Electric Department; Melissa Inmon, Electric Department, for ten years with the City of Leesburg; Brien Bowers, for fifteen years in the Fire Department; Dean Jones for fifteen years in the Library; and Ralph Barry for ten years in the Police Department

B. County Road 470 Interchange Market & Land Use Study presentation by Land Design Innovations, Inc.

C. Use of Cultural Arts Building presentation by the Arts Council and Assistant City Manager Ed Smyth

3. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

1. 03-FB-14 Bid Extension – Purchase of metal dumpster and roll-off containers for Public Works Dept. (\$115,520.00)

B. RESOLUTIONS:

1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and First Baptist Church of Okahumpka, Inc. for utility construction reimbursement; and providing an effective date.
2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing acceptance of a deed and Bill of Sale for utility equipment from the First Baptist Church of Okahumpka, Inc.; and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Leesburg High School Athletic Booster Club, Inc., for concession services at the Pat Thomas Memorial Stadium “Buddy Lowe Field”; and providing an effective date.

4. Purchasing Cards
 - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with Sun Trust Bankcard, N.A., to provide purchasing card services; assigning a Program Manager for such agreement; and providing an effective date.
 - B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Works Operating Company for software licensing and training related to use of the Payment Manager program/VISA Purchasing Card program; and providing an effective date.
5. A resolution of the City Commission of the city of Leesburg, Florida authorizing the Mayor and City Clerk to approve an agreement between the City of Leesburg and D.A.B. Constructors, Inc. and an FDOT utility permit for the purposes of water retention/detention basin fence upgrades; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an interlocal agreement between the Board of County Commissioners of Lake County, Florida, the cities of Astatula, Clermont, Eustis, Fruitland Park, Groveland, Howey-in-the-Hills, Lady Lake, Leesburg, Mascotte, Minneola, Montverde, Mt. Dora, Tavares and Umatilla, Florida, and the School Board of Lake County relating to the state mandated school interlocal agreement; and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a settlement agreement with Florida Department of Transportation for funding for acquisition of the former Service Merchandise property at Leesburg Regional Airport; providing for an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, adopting Policy 020 Recruiting & Selection and Policy 360 Computer Purchasing Plan of the Leesburg Personnel Policy Manual; and providing an effective date.
9. A resolution of the City of Leesburg, Florida, accepting and approving a plat of Legacy of Leesburg, Unit 3, a subdivision in an R-1-A single family residential district, within the City of Leesburg, Florida, generally located north of Highland Lakes, south of County Road 48, and east of U.S. Highway 27, lying in Section 13, Township 20 South, Range 24 East; and accepting and dedicating the easements and Tract “D” of said lands to the public as contained therein; and providing an effective date.

4. PUBLIC HEARINGS:

SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS

- A. Lifestream Behavioral, Inc.
 - 1. Public Hearing
 - 2. Introduce a resolution authorizing issuance of the City's Industrial Development Revenue Bond, Series 2003 for \$2,600,000 to provide funds to make a loan to Lifestream Behavioral Center, Inc. to refinance indebtedness Lifestream incurred to finance costs of improving healthcare and social service center facilities, to pay various capital expenditures for the facilities and to pay a portion of the costs of issuing the bond.
- B. Presentation on the reuse of Dabney Elementary School building for cultural, educational, economic and rehabilitative services by Dabney Minatee Heritage Group, Inc.
- C. Second reading of an ordinance creating §30-17 of the Code of Ordinances to create an Historic Plaque program
- D. Second reading of an ordinance rezoning approximately .21 acres owned by James Stevens from R-3 to PSC Pine Street Commercial on the west side of Childs Street, south of Pine Street
- E. First reading of an ordinance annexing approximately .46 acre owned by William F. Campbell, west of the intersection of Ice Cream Road and Third Street in Section 19-19-25 and rezoning from County C-2 to City C-3; placing property in Commission District **(Quasi-Judicial)**
- F. First reading of an ordinance amending the comprehensive plan changing the future land use map designation of approximately .46 acre approximately 220 feet west of the intersection of Ice Cream Road and Third Street in Section 19-19-25 from County Urban to City Commerce (Johnson's KIA)
- G. First reading of an ordinance annexing approximately 3.84 acres owned by Steven J. Richey, as Trustee for Lester W. Huey, Jr., at the northeast corner of Richey Road and East Richey Road in Section 28-19-24 and rezoning from County R-6 to City C-2; placing property in Commission District 3 **(Quasi-Judicial)**
- H. First reading of an ordinance amending the comprehensive plan changing the future land use map designation of approximately 3.84 acres at the northeast corner of the intersection of Richey Road and East Richey Road in Section 28-19-24 from County Urban to City Commerce (Lester Huey Jr./Richey Property)

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- I. First reading of an ordinance accepting a warranty deed from Shore Acres Estates, Inc. (Philip K. Herlong, Agent) for land in Section 24-19-24 adjacent to the Canal Street Wastewater Treatment Plant
- J. First reading of an ordinance accepting a warranty deed from Cable Services, Inc. for land in Clark's Subdivision Section 26-19-24 (415 West Magnolia Street)
- K. First reading of an ordinance accepting an utility easement from AmSouth Bank in Section 23-19-25 (U.S. Hwy 441)
- L. First reading of an ordinance revising Chapter 2, Article IV of the Code of Ordinances pertaining to Advisory Boards; Library Board, Personnel Committee, Planning Commission, Recreation Advisory Board, Historic Preservation Board, and the Airport Advisory Board
- M. First reading of an ordinance amending Chapter 2, Article IV, Division 10 of the Code of Ordinances pertaining to Community Redevelopment Agencies to clarify and update regarding the governing boards of such agencies
- N. First reading of an ordinance amending §3-76(15) of the Code of Ordinances to eliminate the exemption of benches from the provisions of the sign ordinance; to clarify that bus stop shelters and similar structures are subject to the sign ordinance
- O. First reading of an ordinance amending §5-3 of the Code of Ordinances pertaining to setbacks for establishments selling alcoholic
- P. First reading of an ordinance amending §2-227 of the Code of Ordinances pertaining to reimbursement of travel and related expenses for City employees and Commissioners
- Q. Introduce a resolution imposing a moratorium on the acceptance of applications or processing existing applications for adult arcades.
- R. Introduce a resolution imposing a six month moratorium on certain development orders and annexations within the Sunnyside area
- S. Introduce a resolution appointing Juanita Jones to the Library Advisory Board with term expiring September 30, 2007
- T. Discuss request from Mathew Kang to amend uses permitted at Leesburg Regional Airport

5. CITY ATTORNEY ITEMS:

- A. Challenge Property Tax Assessment for Venetian Cove Marina

6. FINANCE DIRECTOR ITEMS:

- A. Monthly Financial Report for October 2003
- B. BPCA for December 2003 at \$14.00 per 1,000 kWh

7. CITY MANAGER ITEMS:

- A. Discuss employees working a full day Christmas Eve in exchange for City closed the day after Christmas

8. ROLL CALL:

9. ADJOURN: Motion, second, vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.